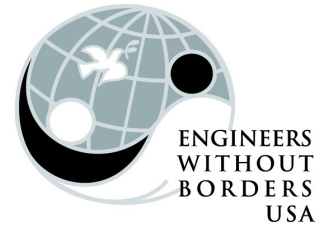


**Engineers Without Borders – USA
Puget Sound Professional Chapter
Executive Committee Meeting Minutes**



6:00 pm - May 15, 2007
Geo Engineers, Inc
600 Stuart Street, Suite 1700, Seattle

Attendees: Dave Cook, Sarah Mann, Dan Goering, Brian Tracy, Christina Avolio,
Victor Yagi, Peter Sturtevant

Absent: Philippe Arida, Wan-Yee Kuo

Next Executive Committee Meeting: June 19th, 6 pm at GeoEngineers

Project Committee

Research into a local project is on going. Habitat for Humanity is one possible partner and Erin Jenkins will attend a Habitat meeting on May 17. The University of Washington EWB student chapter is also interesting in developing a local project. Brian Tracy will coordinate working with them.

Our chapter intends to develop an energy related project to engage our members with energy backgrounds. All current projects are hydrology related. Christina will add a request for a project manager to develop this project in the June volunteer task list.

Our chapter needs to make contact with more local Rotary organizations a priority. Sarah Mann will act as the point person for this contact.

Sustainability Committee

Victor has identified the UW Global Health Multidisciplinary International Research Training (MIRT) program as a possible partner organization for EWB. The MIRT program is working with Rotary and already has projects in Ethiopia. He will pursue making contact with them to explore partnership potential.

Work continues to build a project development template document and a project checklist for project managers.

Membership Committee

Dan has proofed the email distribution list and added anyone in the member interest database who was not already in the email list. Also, those who had signed in at recent chapter meetings were not added to the email list are now included. We need to make sure the list is promptly updated with new members following each chapter meeting.

Fundraising

A potential volunteer to chair the Fundraising Committee has been identified, but there is some concern that his plans to return to school may make this very short term. Victor will follow-up on this.

We need to develop processes to properly thank our donors, members and chapter meeting speakers in a timely manner. Sarah will work with Wan-Yee on thanking donors. Philippe will work on thanking members who have paid national dues. Dan will thank chapter meeting speakers.

EWB 2008 International Conference

The Puget Sound Professionals, Univ of Washington and Seattle University student chapters have agreed to jointly host the EWB 2008 International Conference in Seattle. Likely dates would be March 2008 during the University of Washington's spring break. EWB-USA only recently approached our local chapters about hosting the 2008 International Conference. A quick collaborative effort between the Puget Sound Professionals, Univ of Washington and Seattle University student chapters to evaluate what this would require from these chapters raised some concerns and also revealed a lot of excitement. The University of Washington student chapter has expressed concern about the work level involved for their already stretched membership, many of who are graduating soon. The Puget Sound Professional chapter has committed to provide significant support to the student chapters in this endeavor. Focals from each chapter will be:

Puget Sound Professionals - Peter Sturtevant
Seattle University - Phil Thompson
University of Washington - Jonathan Miller (or designee)

The 2007 International Conference in Amherst Massachusetts drew 467 attendees and a conference in Seattle could attract significantly more.

Chapter Meetings

Puget Sound Professionals member Rich Pocholski will speak at the June chapter meeting about his experience working in Honduras on a US Navy sponsored development project in Honduras.

Action Items Summary

- Dave Cook
1. Thank-you letters to our 2007 financial supporters (Landau, RW Beck)
- Philippe Arida
1. Draft thank-you letter from our local chapter to be sent to members who pay national dues.
 2. Continue working move of our email distribution to the web site member database
 3. Follow up with national on availability of promotional materials
- Brian Tracy
1. Coordinate with UW chapter on developing a local project
- Dan Goering
1. Investigate Boeing contacts to airlines for pursuing discounted air tickets for members on EWB project travel
 2. Contact San Francisco chapters for ideas on website development
 3. Talk to onenw.org – a potential web site development resource
- Sarah Mann
1. Serve as point person for PSPP contact with local Rotary
 2. Contact the Puget Sound Business Journal
- Victor Yagi
1. Contact the UW Global Health MIRT program