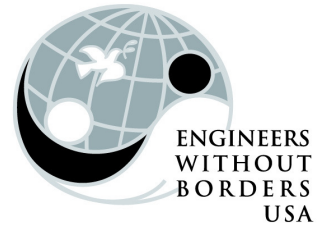


**Engineers Without Borders – USA  
Puget Sound Professional Chapter  
Executive Committee Meeting Minutes**



6:00 pm - July 23, 2007  
RW Beck  
1001 Fourth Ave, Suite 2500, Seattle

Attendees: Sarah Mann, Dan Goering, Christina Avolio, Victor Yagi, Brian Tracy,  
Philippe Arida (via phone), Kari Vigerstoll, Jerry Walton

Absent: Dave Cook, Wan-Yee Kuo

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**Next Executive Committee Meeting:** August 14th, 6 pm at GeoEngineers

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**EWB 2008 International Conference**

Planning for the EWB 2008 International Conference is in full swing. A request is in to Bill or Melinda Gates to be the keynote speaker.

Chapter Focals:

Puget Sound Professionals - Peter Sturtevant  
Seattle University - Phil Thompson  
University of Washington - Jonathan Miller

**PATH Project**

PATH is global health organization based out of Seattle for about 30 years. They are active in Sierra Leone and seeking support of a telecommunications engineers for a tele-medicine project there. EWB Puget Sound Professionals are talking to PATH about ways to collaborate.

**Ethiopia Project**

There will be an August 17, 2007 meeting between Mohammed (GPA), Ezra Teshone (Rotary) and EWB Puget Sound to discuss formalizing a three-way partnership for the Ethiopia project. EWB-USA was not able to provide guidance on setting up a three-way partnership, as this is a new arrangement to them. EWB Puget Sound currently has \$4700 left in the Ethiopia project budget. We need to pursue collaborations with Ethiopian universities for this project.

**EWB Regional Conference**

The regional conference will take place in Portland from October 12 – 14. Details will be posted on the EWB Puget Sound web site.

### **Sustainability Committee**

Work continues on development of a Project Managers Handbook, an NGO evaluation process and Criteria for Project Selection.

### **Project Committee**

There are liability concerns with working locally with Habitat for Humanity on green designs for homes. These will need to be addressed. EWB Puget Sound may set up a Habitat for Humanity work party opportunity for our members as a team building exercise.

The idea of education based local projects was suggested. Jerry Walton spoke about the Kid's Quest Children's Museum as one possible place to get involved. Jerry also suggested the Fish Hatchery in Issaquah as another possible place for EWB involvement.

The Susudel community in Equador has obtained funding from a Japanese NGO for their irrigation project and wants to continue working with EWB Puget Sound. We will likely need to have a follow-up site assessment trip.

### **Membership Committee**

Philippe has obtained pamphlets and posters from EWB-USA. He also reported that six new Puget Sound Professionals members have paid national dues. Philippe will continue working to develop scripts to move our email distribution from RW Beck computers to the EWB Puget Sound web site.

### **Web Site Development**

Dan Goering met with Baris Yuksel (Microsoft) to discuss improvements needed to the EWB Puget Sound web site. Baris has agreed to take on working these upgrades and recruiting additional help as needed. The upgrades are scheduled to be finished by the end of 2007. Baris will report on the plan to accomplish this at the August 14th, 2007 Executive Committee meeting.

Dan Goering will look into making WebEx meeting capability and tele-conferencing available to facilitate on-line meetings.

### **Action Items Summary**

- |                |   |
|----------------|---|
| Dave Cook      | 1. Thank-you letters to our 2007 financial supporters (Landau, RW Beck)   |
| Philippe Arida | 1. Draft thank-you letter from our local chapter to be sent to members who pay national dues.<br>2. Continue working move of our email distribution to the web site |

member database

Dan Goering

1. Investigate Boeing contacts to airlines for pursuing discounted air tickets for members on EWB project travel
2. Investigate on-line meeting software and teleconferencing

Victor Yagi

1. Contact the UW Global Health MIRT program